**Erasmus+ Mobility Agreement**

**Staff Mobility For Training[[1]](#footnote-1)**

Planned period of the physical mobility: from *13/05/2024* to *17/05/2024*

Duration of physical mobility (days) – excluding travel days: 5 days

If applicable, planned period of the virtual component: virtual collaboration/meeting in second half of April 2024/beginning of May

**The Staff Member**

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| --- | --- | --- | --- |
| Last name (s) |  | First name (s) |  |
| Seniority[[2]](#footnote-2) |  | Nationality[[3]](#footnote-3) |  |
| Sex [*M/F/Undefined*] |  | Academic year | 20../20.. |
| E-mail |  | | |

**The Sending Institution**

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| --- | --- | --- | --- |
| Name | **Belgrade Metropolitan University** | | |
| Erasmus code[[4]](#footnote-4)  (if applicable) | **RS BELGRAD07** | Faculty/Department |  |
| Address | Tadeusa  Koscuska 63  11 000 Belgrade | Country/ Country code[[5]](#footnote-5) | **Serbia, RS** |
| Contact person  name and position | Olga Mijailović  Pavlović,  Project  Administrator | Contact person e-mail / phone | **olga.mijailovic@**  **metropolitan.ac.rs**  [**+381 18 551 000**](tel:38118551000) |

**The Receiving Organisation**

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| --- | --- | --- | --- |
| Name | **Academia, Izobraževanje in druge storitve, d.o.o.** | | |
| Erasmus code  (if applicable) | **SI MARIBOR07** | Faculty/Department | **N/A** |
| Address | Glavni trg 17B, SI-2000 Maribor | Country/ Country code | **Slovenia (SI)** |
| Contact person, name and position | Nina Gaube  Program & Project  Manager International Office | Contact person e-mail / phone | **nina.gaube @academia.si**  **+386 (0)303 63705** |
| Type of enterprise: | Higher Education Institution | Size of enterprise  (if applicable) | ☑<250 employees  ☐>250 employees |

#### For guidelines, please look at the end notes on page 3.

#### **Section to be completed BEFORE THE MOBILITY**

#### **I. PROPOSED MOBILITY PROGRAMME**

Language of training: English

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| **Overall objectives of the mobility:**  The primary objectives of Academia International Staff Week 2024 are to provide participating institutions with a unique platform for securing funding for Twin Transition International Projects. The week-long event aims to empower staff members and institutions to deepen their understanding of Twin Transition topics, learn about EU opportunities, and actively engage in the creation and application of international projects. The focus is on green and digital transformation, fostering collaboration, and networking among diverse institutions. |
| **Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):**  This mobility initiative contributes substantial added value by strategically aligning with the modernization and internationalization objectives of participating institutions. It serves as a catalyst for progressive transformation through the following key components:  Interdisciplinary Collaboration: The mobility promotes interdisciplinary collaboration, fostering a holistic approach to modernization. By bringing together professionals from diverse fields and institutions, it encourages a cross-disciplinary exchange of ideas and practices, enriching the overall educational landscape.  Best Practice Sharing: Through the sharing of best practices, participating institutions gain valuable insights into successful strategies employed by their counterparts. This knowledge exchange not only enhances institutional efficiency but also contributes to the elevation of overall academic standards.  Enhanced Digital Competences: In line with modernization goals, the mobility places a specific emphasis on improving digital competences in higher education. Participants engage in specialized training sessions on twin transition topics (for example data science, AI, design thinking, and agile project management, sustainable development) ensuring that institutions stay at the forefront of technological advancements.  Internationalization Strategies: The mobility actively supports internationalization strategies by providing a platform for institutions to explore joint projects. Networking events, collaborative workshops, and the formation of project groups facilitate the establishment of international partnerships, furthering the globalization of educational initiatives.  Cultural Understanding and Awareness: In addition to its modernization focus, the mobility places importance on cultural understanding. The accompanying cultural program, combined with visits to local companies and institutions, enriches participants' awareness and appreciation of diverse cultural practices, aligning with internationalization objectives.  In summary, the added value of this mobility initiative lies in its ability to serve as a strategic driver for modernization and internationalization. By fostering collaboration, sharing best practices, enhancing digital competences, and promoting cultural understanding, the mobility positions participating institutions as proactive contributors to the evolving landscape of higher education. |
| **Activities to be carried out (including the virtual component, if applicable):**  Virtual Program:   * Online pre-event networking & international projects presentations * Online introduction lecture on Twin Transition (TBA)   OR/AND (to be confirmed)   * After-event virtual meetups for common project development.   Main Program on Location:   * Workshops on international project development * Guided discussions on common opportunities * Visit from the Slovenian national Erasmus+ office (not confirmed yet) * Twin Transition (digitalization and sustainability) discussions and trainings * Local company visit to learn from local best practices   Accompanying Program on Location:   * Networking events * Mental health workshop for professionals in education * Cultural/guided visit to local sights |
| **Expected outcomes and impact (e.g. on the professional development of the staff member and on both institutions):**  Professional Development of the Staff Member:   * Enhanced understanding of Twin Transition topics and EU funding opportunities * Strengthened international networking and collaboration skills * Improved digital competences in higher education * Exposure to best practices through the local company visit   Impact on Institutions:   * Strengthened international partnerships * Identification of potential joint projects and opportunities * Improved understanding of Erasmus+ application processes * Integration of digital competences and sustainability in institutional strategies/professional work   Overall Impact:   * Increased visibility and promotion of participating institutions * Establishment of a supportive network for ongoing collaboration * Enriched cultural understanding among participants |

**II. COMMITMENT OF THE THREE PARTIES**

By signing**[[6]](#footnote-6)** this document, the staff member, the sending institution and the receiving organisation confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the staff member.

The staff member will share their experience, in particular its impact on their professional development and on the sending higher education institution, as a source of inspiration to others.

The staff member and the beneficiary organisation commit to the requirements set out in the grant agreement signed between them.

The staff member and the receiving organisation will communicate to the sending institution any problems or changes regarding the proposed mobility programme or mobility period.

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| **The staff member**  Name:  Signature: Date: |

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| **The sending institution**  Name of the responsible person:  Signature: Date: |

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| **The receiving organisation**  Name of the responsible person: Nina Gaube, Program & Project Manager  Signature: Date: |

1. Adaptations of this template:

   * In case the mobility combines teaching and training activities, **the** **mobility agreement for teaching template** should be used and adjusted to fit both activity types.
   * In the case of mobility between higher education institutions (HEIs), this agreement must always be signed by the staff member, the sending and the receiving HEI (three signatures in total).
   * In the case of incoming mobility of higher education staff to an organisation, this agreement must be signed by the participant, the beneficiary organisation, the sending HEI and the organisation receiving the staff member (four signatures in total). An additional space should be added for signature of the beneficiary organisation organising the mobility.

   [↑](#footnote-ref-1)
2. **Seniority:** Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience). [↑](#footnote-ref-2)
3. **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport. [↑](#footnote-ref-3)
4. **Erasmus code:** A unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education receives. It is only applicable to higher education institutions located in EU Member States and third countries associated to the programme. [↑](#footnote-ref-4)
5. **Country code**: ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui> [↑](#footnote-ref-5)
6. Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the beneficiary institution (in the case of mobility with third coutnries not associated to the programme: the national legislation of the EU Member State or third country associated to the programme). Certificates of attendance can be provided electronically or through any other means accessible to the staff member and the sending institution. [↑](#footnote-ref-6)